

**MEETING MINUTES  
TENNESSEE BOARD OF DISPENSING OPTICIANS**

**DATE:** April 25, 2018

**TIME:** 9:00 A.M., CDT

**LOCATION:** Health Related Boards  
Poplar Room  
665 Mainstream Drive  
Nashville, TN

**BOARD MEMBERS**

**PRESENT:**

William DeCrow, DPO - Chair  
Janet Perry-Martinez, DPO  
P. Warren Perry, DPO  
Brandy Miller, DPO

**BOARD MEMBER**

**ABSENT:**

Les Freeman, DPO – Secretary  
Consumer member (vacant position)

**STAFF**

**PRESENT:**

Yvette Hernandez, Board Administrator  
Teddy Wilkins, Unit Director  
Kaitlin Parham, Assistant General Counsel  
Mark Waters, Deputy General Counsel

Mr. DeCrow called the meeting to order at 9:06A.M. A roll call was conducted and a quorum was present.

**Review/Approve January 17, 2018 Board Meeting Minutes**

Upon review of the January 17, 2018 Board Meeting minutes, Ms. Miller made a motion, seconded by Ms. Martinez, to approve the minutes as written. The motion carried.

## **Office of Investigations**

Lori Leonard, Disciplinary Coordinator, stated under Board Orders there are three (3) and one (1) TSAC suspension, currently one (1) complaint to date, zero (0) complaints are closed, currently seven (7) open complaints that are pending review. The complaint received for this year is for unlicensed practice.

## **Financial Report 2018**

Noranda French reviewed the Financial Report for fiscal year 2018; the Board is projected to close just under \$7,100 for administration allocated expenditures. Investigations will close just under \$10,000. High possibility if legal hours stay consistent it will close just under \$16,000. Cash office projected to close just under \$700. Potential total expenditure amount is just under \$89,000. Projected board fee revenue is just under \$134,000. With a potential year net of \$45,231. LARS improvements is just under \$4,100; giving the board potential cumulative carryover of \$496,929.

## **Office of General Counsel**

Kaitlin Parham stated the Conflict of Interest policy.

## **Rule Activity**

Kaitlin Parham stated the rule amendments approved at the January 31, 2018 board meeting are currently in the internal review process.

## **Disciplinary Activity**

Regarding disciplinary activity as of April 17, 2018 the Office of General Counsel had no open complaints.

## **Administrative Report**

Yvette Hernandez stated there are 410 apprentices and 870 licensed Dispensing Opticians as of April 24, 2018.

Ms. Hernandez stated in January 2018 there were zero (0) apprentices, one (1) newly licensed, forty (40) renewals with twenty- seven (27) renewing online for a total of 70%, two (2) retired and five (5) expired.

Ms. Hernandez stated in February 2018 there were fifteen (15) apprentices, five (5) newly licensed, twenty-five (25) renewals with sixteen (16) renewing online for a total of 64%, zero (0) retired and one (1) expired.

Ms. Hernandez stated in March 2018 there were zero (0) apprentices, one (1) newly licensed, thirty-three (33) renewals with thirteen (14) renewing online for a total of 42%, zero (0) retired and four (4) expired.

### **Board meeting dates for 2018:**

July 25, 2018 and October 24, 2018

### **File Review**

Carol Wilson Harper –Ms. Harper is licensed as an Optician in Florida her license verification states she’s been licensed since June 12, 1984 and expires December 31, 2018. The Board requested Ms. Hernandez to contact the Florida State Board of Opticians to get additional information and Ms. Harper will need to complete ABO/NCLE to get licensed in Tennessee. Mr. Perry made a motion to accept Ms. Harper’s apprentice application as completed with the exception of needing to pass the ABO/NCLE and practical exam towards licensure, seconded by Ms. Miller.

### **Newly Licensed**

Mr. Perry made a motion, seconded by Ms. Miller, to approve the following applicants for licensure:

**Ashley Marie Bevins**  
**Nelson Daniel Chang**  
**Mary Lynn Kirsch**  
**Montana Nealon**  
**Shania Kaylee Snow**

The motion carried.

### **Newly Approved Apprentices**

Ms. Miller made a motion, seconded by Ms. Perry-Martinez, to approve the following apprentices:

**Alexander Ashley**  
**Amber R. Gregg**  
**Laura Hammons**  
**Jamie Hanna**  
**Caryle Korshak**  
**Megan McCoy**  
**Savannah Moore**  
**Sasha Park**  
**Brian Shonio**  
**Amy Smith**  
**Cynthia Vickers**  
**Brian Walker**

The Motion carried.

### **Practical Examination Candidates**

Mr. Perry made a motion, seconded by Ms. Miller, to approve the following applicants to sit for the practical examination:

**Andrea Meier**  
**Telewan Sisamouth**  
**Stacy Waechter**

The motion carried.

### **Reinstatement Applications**

Ms. Perry-Martinez made a motion, seconded by Mr. Perry, to approve the following reinstatement applicants:

**Kristin Rochelle Hosier**

The motion carried.

## **Review/approve/deny Continuing Education courses for 2018**

Upon review Mr. Perry made a motion, seconded by Ms. Miller, to accept the TDOA listing of courses to be provided for continuing education.

The motion carried.

## **Continuing Education Waivers**

The Board reviewed a letter from Mr. Price requesting a Waiver of Continuing Education for 2017; after review and discussion Mr. Perry made a motion to accept, to approve the waiver request for Continuing Education 2017 to be completed in 2018, seconded by Ms. Perry-Martinez. The Board stated he would need eighteen (18) hours of continuing education in 2018, nine (9) hours for 2017 and nine (9) hours for 2018.

## **Adjourn**

With no other Board business to conduct Mr. Perry made a motion, seconded by Ms. Miller to adjourn at 9:56 a.m.

The motion carried.

***Ratified by the Board of Dispensing Opticians on July 25, 2018***